

Specific Risk Assessment – Clinics COVID-19

Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <http://www.hse.gov.uk/riddor>

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Combined risk assessment and policy template published by the Health and Safety Executive 08/14

Company name: Peninsula Ultrasound

Date of risk assessment: 06.08.2020/16.10.20/13/11/20/07/01/21/02/07/2021/03/09/2021/04/11/2021/23/11/2021

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by whom?	Action by when?	Done
Infection Control	Staff and patients	Washing or sanitising hands before and after scan is standard procedure. Sufficient couch roll is available in clinic rooms and is always changed and disposed of after each scan. Couch and probe cleaned with appropriate cleaning materials after each scan. Patient toilets are wiped down after each use. All high touch areas in clinic rooms are cleaned between each patient.	Additional supplies to be ordered in advance due to periodic supply shortages	Zena		

<p>Exposure and infection of COVID-19</p>	<p>Staff and patients</p>	<p>Individual surgery guidelines in line with national guidelines to be followed Patients are advised to cancel or rebook their appointment if they or anyone in their household has any COVID-19 symptoms Patients are asked to attend clinics unaccompanied to limit the number of people in the clinic room Face masks are worn by staff (medical grade) and patients in clinics From 19th July – staff will continue to wear face masks and patients will be requested to wear face coverings for the duration of their appointment. Additional PPE – disposable aprons and gloves are used by clinic staff Patients are collected from the car park or surgery door avoid congregation in waiting rooms Where waiting rooms are used, 2m or 1m+ social distancing is adhered to by positioning of seats. Staff are advised to not come to work if they have been contacted and advised to self-isolate or if they or anyone in their household have any COVID-19 symptoms At first meeting of patient, they are screened by clinical assistant for any COVID symptoms for themselves or anyone in their household.</p>	<p>Ensure sanitiser is available at the entrance to the clinic rooms with signage asking people to use before entering Signs being added to clinic doors to remind people not to enter the building if they or anyone in their household has COVID-19 symptoms. Advice added to text messages Correct procedure for handwashing posters displayed All staff messaged through Soliton to inform of new screening procedure.</p>	<p>Michaela Michaela Leigh-Ann</p>		<p>12.11.20 12.07.21 21.12.20</p>
<p>Staff not aware of control measures</p>	<p>Staff and patients</p>	<p>Emailed to staff when changes are made Risk assessments to be added to website as dropbox no longer accessible to all staff</p>	<p>Agenda item in staff meetings and 1:1s to bring to attention of all staff</p>	<p>Leigh-Ann</p>		
<p>High risk area identified – Exeter No longer a risk area</p>	<p>Staff and patients working at Exeter clinic or interacting with staff from Exeter clinic</p>	<p>All identified staff to book a COVID test A negative test result is required before affected staff member returns to work Limit the number of clinical staff working in Exeter clinic Staff and patients are temperature checked on entry to hospital No patients without masks to be scanned. Clinics in Exeter paused from mid-December</p>	<p>Communicate the updated risk assessment to team responsible for rota and also clinical staff.</p>	<p>Leigh-Ann Michaela Clinic staff</p>		<p>13.11.20 08.07.21</p>

Staff contracting COVID	Staff and patients	All staff double vaccinated by 30 th April in order to reduce risk of transmission and contraction of virus		Michaela	30.04.21
		<p>In keeping with government guidelines, any staff member who is double vaccinated is not required to isolate when contacted by track and trace or a member of their household has tested positive for COVID. They will be required to carry out daily lateral flow tests and isolate and book a PCR test if they receive a positive result.</p> <p>The government advises that a PCR test is booked if a household member tests positive and we would encourage this but it is not a requirement.</p> <p>Government guidelines now require that only double vaccinated staff are employed.</p>	<p>Leigh-Ann is available for any queries on 07563021459.</p> <p>Leigh-Ann to request COVID pass from all existing and prospective staff.</p>	Leigh-Ann	04/11/2021
				Leigh-Ann	30/11/2021

If we receive an alert that we have had a patient with Covid-19 attend an appointment the following steps are to be taken:

1. Identify the clinical team involved in the appointment – **office**
2. Contact the clinical team and request that they start lateral flow testing daily before attending work – **HR**
3. Negative result – staff continue to attend work
4. Positive test result – staff to book a PCR immediately and self-isolate and follow all government guidelines
5. Share information on COVID related Statutory Sick Pay – **HR**